

Highlights for Updating the 2017-2021 CIP (and Current Year 2016)

Type 3 funding is not available and we are requesting you to not include Type 3 projects in your CIP.

Type 2 funding is still not available but we continue to request that you include such projects in your CIP in order to document airport development needs. Otherwise your client airports may lose out on development opportunities.

1. All CIP letter attachments are available on our website at <http://www.aviation.indot.in.gov> under **Aviation – CIP Updated Forms and Instructions for the period 2017-2021.**
2. Funding (for Planning Purposes):
 - Type 1: For FY 2017-2021 & 2016 use 90% Federal, 4% State and 6% Local costs respectively.
 - Type 2: For FY 2017-2021 & 2016 use 50%/50% State/Local costs respectively.
3. The FAA has published certain guidance and project milestones that are to be met for federally funded projects. The FAA AIP Handbook Order 5100.38D shall be utilized for guidance regarding all submittals. Also you should review the **“Regional Guidance Letter - Airports Division” and attachment A, Number 5100.20** and dated December 12, 2007. Even though this letter has been cancelled and not yet replaced, it remains the best guidance we have for sequencing and phasing of airport development projects. You will want to thoroughly review this information prior to updating CIPs.
4. Provide justification for projects in accordance with FAA criteria.
5. Projects over \$2M should be phased over several years.
6. Assume the \$150,000 Non-Primary Entitlement program will continue for those airports that can show at least \$150,000 of eligible airport development needs annually over the 5 year period.
7. Certain Revenue-Generating projects are included in the list of eligible projects that may be requested if specific eligibility requirements are met. (no discretionary for 3 years afterwards)

Final date for submitting the required information to the Office of Aviation is Monday, February 1, 2016 and each submittal is to include:

1. Narrative Cover Letter on airport letterhead with projects listed in priority order by funding type and year on the front page followed by a summary by year of planned project activity and appropriate justification;
2. CIP Data Sheets fully completed for each project in 2017 dollars;
3. CIP Priority & Funding Summary – we have added a line for total Type 2 funding requests;
4. Total Cost Breakdown by major element for each project with total for each year including costs for engineering fees; project inspection, environmental and etc;
5. Color sketches of projects on a copy of the ALP with projects color coded by year requested;
6. Other support information as needed, such as the results of the environmental assessment (FONSI, Cat X and etc.) or a completed Revenue-Generating Facility Eligibility Evaluation Form when applicable.
7. Pavement Maintenance Management Program- this year we are again requesting airports to complete our one page summary describing their pavement maintenance management program for runways, taxiways, aprons and etc.

Please send your completed CIP Updates to:

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